

# Railway Paths

## Job Description and Person Specification

<b>Job Title:</b>	Trustee
<b>Role Type:</b>	Voluntary
<b>Salary:</b>	The role of Trustee is not accompanied by any financial remuneration, although expenses for travel may be claimed.

### 1 Overview

The post-holder:

- Acts as a Trustee of Railway Paths Limited (RPL).
- Works in partnership with other Trustees, and the leadership team to ensure that the Charity is effectively managed.

### 2 Main Responsibilities

- Ensure that RPL complies with its governing document (the Articles of Association), charity law, company law and any other relevant legislation or regulations
- Ensure that RPL pursues its objectives as defined in its Strategy
- Contribute actively to the board of trustees' role in giving firm strategic direction to RPL, setting overall policy, defining goals and setting targets and evaluating performance against agreed targets
- Safeguard the good name and values of RPL
- Contribute to ensuring the sustainability of RPL
- Support the Principal Officer and monitor his/her performance.

### 3 Person Specification

- Successful experience of operating within a board in a charitable, public sector or commercial organisation.
- Excellent interpersonal and communication skills and an ability to challenge constructively.
- Sound judgment and ability to think corporately and strategically; ability to handle competing priorities and make informed decisions.
- A good knowledge of relevant general legislation and statutory requirements including charity law, employment law and/or health and safety law.
- A knowledge of the key issues involved in running a charity.
- Interest in the benefits to society of sustainable transport (specifically walking and cycling).
- Supportive of Sustrans strategy & vision.
- Professional background in one of the following (if relevant):
  - Legal in a commercial or general practice;
  - Estate and Property Management, ideally including heritage assets; and /or
  - Financial management.

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## **4 Time Commitment**

- Three Board meetings per year and up to two away days.
- Board meetings may include a reception in the locality the night before followed by a day board meeting.
- Other adhoc phone meetings as required.

**The Board is committed to diversity in its widest sense and is particularly interested in applications from currently underrepresented groups on our board.**